



**GOLDSTAR**  
TRUST COMPANY

RE: **Change of ownership due to the death of a joint owner of a bond (JTWROS)**

Dear Sir or Madam:

Please provide the following items in order to change (“transfer / re-register”) ownership of your bond(s):

1. An original or “certified” copy of the death certificate.
2. The original bond(s) or acknowledgement of book entry(ies) with the transfer instructions on the back completed, signed and dated by all remaining owners.

*The transfer instructions must include the following:*

- 1) Name(s) of the new owner(s) of the bond.
  - 2) Address to send all checks and correspondence.
  - 3) Social Security Number of the new owner of the bond (provide the number of the first person listed if there are multiple owners).
  - 4) W-9 Form for each new transferee
- ❖ A **Medallion Stamp Signature Guarantee** must be obtained by all remaining owners for the transfer to be processed.
  - ❖ A Medallion Stamp Signature Guarantee can be obtained only from an authorized officer of a member bank of the Federal Deposit Insurance Corporation (FDIC), a trust company, or a member of a domestic stock exchange. **A notary public cannot provide a signature guarantee.**

Once the above documents are received, a new acknowledgement of book entry for each bond being transferred will be mailed to the new owner(s) at the address provided in the transfer instructions.

Please call our Investor Services Department at (800) 486-6888 if you have any questions regarding this matter.

Sincerely,

Investor Services Department