



GOLDSTAR

TRUST COMPANY

RE: **Change of ownership of a bond to add or change a beneficiary on an account**

Dear Sir or Madam:

Please provide the following items in order to add or change a beneficiary on your bond(s):

1. The original bond(s) or acknowledgement of book entry(ies) with the transfer instructions on the back completed, signed and dated by all current owners.

The transfer instructions must include the following:

- 1) Name(s) of the current owner(s) of the bond and the name of the beneficiary. (Only one beneficiary can be named on a bond account)
 - i.e. Joe Smith Sr.
TOD Billy Smith
- 2) Address to send all checks and correspondence.
- 3) Social Security Number of the current owner of the bond (provide the number of the first person listed if there are multiple owners)

❖ A **Medallion Stamp Signature Guarantee** must be obtained by all current owners for the change to be processed.

❖ A Medallion Stamp Signature Guarantee can be obtained only from an authorized officer of a member bank of the Federal Deposit Insurance Corporation (FDIC), a trust company, or a member of a domestic stock exchange. **A notary public cannot provide a signature guarantee.**

2. Transfer fee of \$10.00 per bond.

- Please make check payable to GoldStar Trust Company.

Once the above documents are received, a new acknowledgement of book entry for each bond being changed will be mailed to the existing owner(s) at the address provided in the transfer instructions.

Please call our Investor Services Department at (800) 486-6888 if you have any questions regarding this matter.

Sincerely,

Investor Services Department